

Clerk (m/f/d) in the commercial area

Stellenbeschreibung

We are a successful glass processing company based in Neuburg an der Donau. We protect resources and process cullet so that it can be used as a new raw material in the glass industry. We offer you long-term job security.

Qualifikationen / Anforderungen

- Completed commercial training. Ideally as an office administrator or comparable
- Sound knowledge of electronic data processing (EDP)
- Proficient with Microsoft Office
- Practical experience with Microsoft Dynamics NAV desirable
- Friendly and professional demeanor
- Strong commitment and good teamwork
- Independent and structured way of working
- High resilience and flexibility
- Very good oral and written German language skills

Zuständigkeiten / Hauptaufgaben

- Weighing of vehicles
- Preparation of the statement
- Computerized data acquisition
- General administrative activities

Leistungen der Anstellung

- **Meaningfulness and purpose:** Work in a company that is committed to sustainability and social responsibility and has two large corporate groups behind it
- **Development opportunities:** Discover extensive development opportunities, including further education, training and development in relevant areas
- **Job security:** Look forward to a permanent employment contract in a sustainable, future-proof and crisis-resistant industry
- **Competitive remuneration:** Receive a punctual, performance-related salary incl. Annual special payment
- **Attractive corporate culture:** Experience support and appreciation in an employee-oriented culture
- **Inspired team:** Become part of a friendly and dedicated

Arbeitgeber:

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Start Anstellung:

At the next point in time

Dauer der Anstellung:

unlimited

Arbeitsort:

Ruhrstraße 4, Neuburg a. d. Donau,
Bavaria, 86633, Germany

team that supports each other, celebrates successes together and enjoys company events such as social Christmas parties!

- **Work-life balance:** We support you in harmonizing work, family and leisure time
- **Additional benefits:** Benefit from a company pension scheme, corporate benefits, bicycle leasing, free drinks, fresh fruit, our traditional Sausage Friday and much more
- **Regular working hours:** With us you work from Monday to Friday and have 30 days vacation